



Dear Prospective Student,

Thank you so much for your interest in SureWord Baptist College, a ministry of Calvary Baptist Church of Dundalk, Maryland. We are thrilled that you have a desire to learn more about the Word of God and to prepare for whatever work God has called you to do. Whether you are called to preach, surrendered to missions, or simply a church member with a desire to know more, I am confident that SureWord Baptist College will be a tremendous help in your preparation for ministry.

This is our very first year of Bible College, and we would be honored to have a part in helping equip you for the work of God. The classes have been carefully selected to give each student a solid start to their Bible training. We trust you are as excited about taking these classes as we are about teaching them!

Please read carefully the following pages that contain the basic information for getting started. You will find an Application Form, along with everything you need to know about tuition, the faculty and the schedule of classes.

If you have any questions, please feel free to call us or email us.

Thank you again for your desire to learn and prepare for ministry. We look forward to hearing back from you!

Serving the Lord with Gladness,

A handwritten signature in cursive script that reads "Stacey Shiflett". The signature is written in black ink and is positioned to the left of the typed name below it.

Pastor Stacey Shiflett

SUREWORD BAPTIST COLLEGE ENROLLMENT INFORMATION

Spring Semester 2024

SCHEDULE

Spring Semester is 15 weeks.

Monday, Tuesday and Thursday nights, Spring Semester dates: January 8 – April 25

Special Events already on the schedule during the Semester:

- March 22 – Calvary Baptist Church Missions Conference – morning service attendance encouraged, and evening service attendance required for credit.
- March 28-30 – Calvary Baptist Church Romantic Escape, married couples are encouraged to attend. There will be no class on Thursday, March 28.
- April 1-4 – SWBC Spring Break

Important Dates of Second Semester

- January 7 (following Sunday night service) – Orientation (required attendance for all students)
- January 8 – Classes Begin
- February 19-22– Midterm Exams
- April 22 - 25 - Final Exams

CLASSES

Each Credit hour will be a 50-minute session. Classes will not be available online.

Monday: 6-7 PM – Biblical Music Philosophy – Bro. Caleb Kasprzyk – 1 Credit Hour

Monday 7-8 PM – The Life of Paul – Bro. Caleb Kasprzyk – 1 Credit Hour

Monday 8 -10 – Bible Doctrine II – Pastor Stacey Shiflett – 2 Credit Hours

Tuesday: 6-8 PM – Cults and Religion – Bro. Brian Birner – 2 Credit Hours

Tuesday 8-9 PM – Prayer – Pastor Stacey Shiflett – 1 Credit Hour

Tuesday 9-10 – Homiletics – Pastor Stacey Shiflett – 1 Credit Hour

Thursday: 6-7 PM – Hermeneutics – Bro. Carlo Leto – 1 Credit Hour

Thursday: 7-8 PM – Pastoral Epistles – Bro. Carlo Leto -1 Credit Hour

Thursday: 8-9 PM – Introduction to Missions – Bro. James Leeder – 1 Credit Hour

Thursday: 9-10 – The Book of Acts – Bro. James Leeder – 1 Credit Hour

Thursday: 6-7 PM – The Christian Home II – Mrs. Grace Shiflett – 1 Credit Hour (Ladies Only)

Thursday: 7-8 PM – Christian Ministry II – Mrs. Marsha Leto – 1 Credit Hour (Ladies Only)

FINANCIAL

The cost is \$75 to enroll and \$100 per credit hour for each semester. If you take a full load all three nights, the total is \$1200 per semester. You will qualify for a 10% discount if you pay for your entire semester up front. Tuition can be paid in 4 installments. **To turn in any documents or tuition payments, please stop by the college admissions and financial office (church office) prior to the Wednesday night service before 6:40. If you have any questions, please email cleto@cbcdundalk.org.**

Payment Plan:

- \$75 Enrollment Fee Due January 7
- First Payment Due: January 22
- Second Payment Due: February 26
- Third Payment Due: March 25
- Fourth Payment Due: April 18

If you withdraw after enrollment, there will be no refund of the \$75 enrollment fee.
Refunds will not be given if you withdraw after partial tuition payment is made.
You will not be allowed to take the Final Exam until all payments are current.
Enrollment fee does not cover the cost of the Textbooks.
Textbooks will be available in the church bookstore or once they arrive.
Auditing courses (attending classes without paying tuition) is not an option.

CREDITS

You cannot miss more than a maximum of 3 classes in a semester to receive credit.

If you are more than 15 minutes late, it will be counted as an absence.

To receive credit, you will have to:

1. Attend the classes
2. Receive a passing grade of 70% in the class.
3. Complete all assignments (reports, papers, etc.)
4. Pass your Final Exam
5. Make up all missed work due to sickness or absence.

To accept any credits from another college institution is up to the discretion of the Administration.

GRADING SYSTEM

A – 90-100; B – 80-89; C – 70-79; Anything below 70 is failing.

Your grade will be determined by the following formula:

- Exams, Pop Quizzes, and Tests – 50%
- Written Assignments – 30%
- Scripture Memorization – 20%

DRESS CODE

Both men and ladies should dress in a conservative, business-like manner for all classes and church services.

Men: Shirt and Tie (no jacket required) (no denim, athletic wear, T-shirts, shorts, flip flops, etc.)

Ladies: Modest dress or skirt. (Please no denim, flip-flops, T-shirts, athletic wear)

CLASSROOM CONDUCT

Phones must be off. No taking/making phone calls, texting, surfing the internet, games, etc. during classes.

Laptops/iPads may be used for notetaking, but not for anything else during the class.

Maintain an attitude of decorum and respect at all times.

Please be on time. Classes will start and end promptly according to the schedule.

Out of respect for the teacher, please notify them via text or phone call if you will miss the class.

Please remember that being a student at SureWord Baptist College is a privilege, not a right.

COURSE DESCRIPTION

Spring Semester 2024

Music Philosophy – 1 credit hour

Teacher: Caleb Kasprzyk, Monday 6-7 PM

This course is designed to give the Biblical philosophy and approach to music and its relationship to the church and the Christian. There will be an emphasis on the important role of the song leader in the services as well as how to lead a congregational song service.

Life of Paul – 1 credit hour

Teacher: Caleb Kasprzyk, Monday 7-8 PM

This course will be a deep dive into the life of Paul. From his former life as a lost man named Saul to a saved changed man named Paul. This course will take through his up brining and the days of persecuting Christians to the times after his salvation and was greatly used of God to reach the Gentile world with the gospel.

Bible Doctrine II – 2 credit hours

Teacher: Pastor Shiflett, Monday 8-10 PM

This class will deal with apologetics. This class will deal with the fundamental doctrines of the Bible and will be taught in every semester of all three years.

Cults and Religions – 2 credit hours

Teacher: Brian Birner, Tuesday 6-8 PM

This course is a study of the historical and theological positions of modern-day cults and religions in light of Biblical Christianity. The doctrine of the cults and religions will be studied and you will learn the irrefutable Biblical response to all the false teachings.

Prayer – 1 credit hours

Teacher: Pastor Shiflett, Tuesday 8-9 PM

This is a rewarding study about prayer in the life of the believer. It includes aspects of prayer such as praying with a purpose, preparing to pray, power in prayer, private prayer and public prayer and many other aspects of prayer.

Homiletics – 1 credit hours

Teacher: Pastor Shiflett, Tuesday 9-10 PM

This course deals with proper sermon delivery and the refinement of sermon development. It will include the pattern of the preacher, the preparation of the sermon, the basic parts of the sermon, and the different types of sermons. Emphasis will be placed upon practical application, developing of introductions, conclusions, and illustrations.

Hermeneutics – 1 credit hour

Teacher: Carlo Leto, Thursday 6-7 PM

This course will cover the science and method of Biblical interpretation. Particular attention will be given to Bible symbols, Dispensations in the Bible, and the importance of structure. Difficult and “problem” passages will be given special attention. We will also teach practical personal Bible study tools you can use.

Pastoral Epistles – 1 credit hour

Teacher: Carlo Leto, Thursday 7-8 PM

This class will be an in-depth study of I Timothy, II Timothy and Titus. Special attention will be given to the qualifications and responsibilities of pastors, deacons, and other leaders in the local church.

Introduction to Missions – 1 credit hour

Teacher: James Leeder, Thursday 8-9 PM

This course establishes the Biblical basis for missions as well as the qualifications and obligations of the missionary. Special emphasis is placed upon the role and responsibility of the New Testament church with respect to missions as well as the current challenges and needs of the missionary.

The Book of Acts – 1 credit hour

Teacher: James Leeder, Thursday 9-10 P

This course will be a detailed study of the book of Acts emphasizing historical content. Special emphasis will be placed on the growth of the early church, the spread of the Gospel, and the planting of churches in the first century. The work of the Holy Spirit, the missions of the local church will be studied from the book of Acts.

Christian Home – 1 credit hour

Teacher Grace Shiflett, Thursday 6-7PM

This class is for ladies only and will deal with many more topics pertaining to the Christian Home, including courtship, marriage, child training and creating a godly atmosphere. This class would also be a good class for single ladies who want to better prepare for when they get married.

Women in Ministry – 1 credit hour

Teacher Marsha Leto, Thursday 7-8PM

This class will be a tremendous help to those with a heart to serve the Lord through their local church. Some the topics that will be taught will be The Role of Women in Baptist Churches, Your Perceived Life, Your Personal Life, Your Church Life, Your Approved Life and many more.

FACULTY BIO



Stacey Shiflett - *Senior Pastor, Calvary Baptist Church*

Pastor Shiflett was saved 1976 at the age of four. He grew up in a preacher's home, serving with his parents in Samoa and Hawaii during the '80's. He accepted the call to preach in the summer of 1993. He served with his family in South Africa, then in South Carolina. He has been the Senior Pastor of Calvary Baptist Church in Dundalk, Maryland since the summer of 2014.

Grace Shiflett - *Pastor Shiflett's Wife*

Mrs. Grace Shiflett was saved at the age of 7 and was raised in a pastor's home her whole life. She and Pastor Shiflett have been married since 1995. She has served for over twenty years with her husband in South Africa as a missionary and a pastor's wife. She has raised five children who are all involved in ministry. She brings a lifetime of ministry and godly wisdom to the classroom.



Carlo Leto - *Administrator of SureWord Baptist College*

Bro. Leto was saved in 1973, surrendered to preach in 1974 and graduated from Bible College in 1988. He started a church and served in several different churches in Florida in the 90's and pastored in Salisbury, Maryland for the last 17 years. He and his wife, Marsha joined the staff of Calvary Baptist Church in 2023.

Marsha Leto - *Administrator's Wife*

Mrs. Leto was saved as a child and surrendered to Christian service at an early age. She graduated from Bible College in 1990 and has been married to Bro. Leto since 1989. She has been a faithful pastor's wife and has served along with him in the ministry for over 30 years.



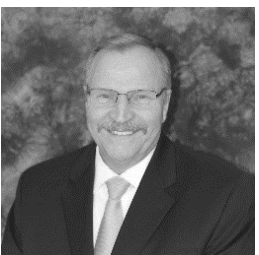
James Leeder - *Associate Pastor, Calvary Baptist Church*

Bro. James Leeder was saved in 2002. He surrendered to preach that same year and graduated from Bible College in 2005. He has served as Associate Pastor at Calvary Baptist Church since 2020.



Caleb Kasprzyk - *Assistant Pastor, Calvary Baptist Church*

Bro. Caleb Kasprzyk was saved in 2001 and surrendered to preach in 2004. He graduated from Bible College in 2015 and served as an assistant pastor in California before coming to Calvary Baptist Church in 2016.



Brian Birner - *Assistant Pastor, Calvary Baptist Church*

Bro. Brian Birner was saved in 1999 and surrendered to preach in 2001. He served as a missionary to the seamen in the ports of Baltimore for a number of years in the early 2000's and as a pastor in Wisconsin for nearly a decade. He has been on staff at Calvary Baptist Church since 2020.

